



## **Client Contractual Agreement – T&C's**

Events & Moore are a highly recommended wedding and events planning company, with on the day coordination and management services. All of our employees are fully trained and insured.

Events & Moore is required to obtain written consent from the client prior to entering into any contractual agreements, or prior to issuing deposits or invoices.

Events & Moore is required to work with any previously booked vendors by the client.

### **PAYMENTS**

The client hereby agrees to pay Events & Moore for the amount agreed upon for the services performed.

Payment details can be found on the invoice sent to the client by Events & Moore.

Events & Moore will provide an invoice at the time of payment. Deposits are non-refundable. It is understood between both parties that the deposit payable will be 25% of the agreed upon final quote. Final payments are due no later than six weeks prior to the wedding.

### **CANCELLATION POLICY**

The client is entitled to cancel this contract at any time.

The client will be entitled to a full refund in case she/he/they cancel more than six months prior to the wedding date. The deposit is not included in the client's refund should they cancel.

If the client cancels less than six months prior to the wedding, he/she/they will not be entitled to a full refund.

### **COOPERATION**

Events & Moore are unable to fulfil their duties without full cooperation and respect from the client. Events & Moore adhere to a strict 'no tolerance' policy and are entitled to cancel the contractual agreement at any time due to any physical and/or mental abuse. Refunds in this instance are discretionary.

### **FOOD AND DRINK PROVISIONS**

It is the clients responsibility to ensure that any staff, hired from Events & Moore, are provided with sufficient meals and drinks on the day of the booked event. This includes, but is not limited to, an appropriate lunch (if staff are required to work from earlier than 9am), and dinner (regardless of start time).

## **LIMITATION OF LIABILITY**

Under no circumstances will either party be liable for any indirect, special, consequential, or punitive damages (including lost profits) arising out of or relating to this contract or the transactions it contemplates (whether for breach of contract, tort, negligence, or other form of action) in case such is not related to the direct result of one of the party's negligence or breach.

Events & Moore assures, however, to do their best in finding suitable suppliers and/or service providers but will not be responsible for their performance and/or conduct.

Events & Moore's availability is not guaranteed for any other date other than the one stated in this contract.

## **PRE-EVENT CONSULTATION**

It is agreed upon that both parties will have a pre-event consultation (either in person or via video call) to confirm which services are requested for the day. This is obligatory.

## **LEGAL FEES**

In case of any dispute that results in legal action, the successful party is the one who will be entitled to the legal fees such as the attorney's fees or other.

## **ENTIRE CONTRACT**

This contract contains the entire agreement and understanding among the parties hereto with respect to the subject matter hereof, and supersedes all prior agreements, understandings, inducements, and conditions, express or implied, verbal or written, of any nature whatsoever with respect to the subject matter hereof. The express terms hereof control and supersede and course of performance and/or usage of the trade inconsistent with any of the terms hereof.

## **PHOTOGRAPHY/VIDEOGRAPHY**

The client agrees that Events & Moore may use any photography and/or videography taken for publicity purposes. Events & Moore staff are entitled to film and photograph at any time whilst on-site or other. These include, but are not limited to, Events & Moore's website and social media pages.

## **MARKETING**

By securing your booking with us, you are opting in to receive emails with any promotional offers and discounts. You can opt out of this at any time.

**By financially securing your booking with Events & Moore with your deposit, you accept the terms and conditions set forth within this contract. Terms and Conditions are subject to change at any time. Please check them regularly to ensure you are made aware of any updated amendments.**